GHSL Reference Group – Meeting Notes

Date & time	Wednesday 29th July, 9:00am to 10:00am	
Location	In-person preferred if able. Let the GHSL know who will meet you at reception on arrival. Pastoral House, 25 The Terrace, Wellington MS Teams link available for online.	
Lead	Lance Goodall	Government Health and Safety Lead
Members	Jeanette McKeogh	Ministry for Primary Industries
	Dave Griffith	Ministry of Business, Innovation and Employment
	Rachael Mason	Customs NZ
	Jason Hare	NZ Trade and Enterprise
	Hamish Rogers	Ministry of Defence
	Vanessa Wright	Serious Fraud Office
	Melanie Aitkin	NZ Police
	Davinia Harvey	Department of Conservation
	Priyanka Gahlot	Department of Internal Affairs
	Vacant	*Small agency*
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Attendees	Liam Bourne	Government Health and Safety Lead
	Anita McGhie-Filkins	Government Health and Safety Lead

Topic	Lead	NOTES
General Environment Scan and areas for GHSL to Prioritise	Members	Current areas of focus and possible areas for GHSL to focus on: Procurement; prompted by closure of the MSD syndicated contracts - Lance to have discussion with MBIE. Areas of focus: - EAP, providers for Flu jabs - template statements of work - Sector to provide contacts with known experts to share on the GHSL Resource Hub e.g. governance, psychosocial risk etc. AI - the impact on people, impact on roles, impact on critical thinking, what happens if/when it goes wrong. Change management. Psychosocial Risk - how to effectively support staff across a wide range of risks and activities - Managers - how to respond when staff claim that a performance conversation amounts to bullying or psychosocial harm - Share info via Director's Update about Indigo Group webinars - Good change management processes following budget cuts. Interagency collaboration with risks pertaining to external/offshore posts - when looking at these, how to get the right people involved especially when security can be split in multiple different ways across the different agencies Interagency alignment with merging/de-merging agencies and colocation - mergers and de-mergers likely to be increasingly common – lessons from DIA / MCERT - Collocation likely to increase lessons from Te Iho and Pastoral House - Simple checklists and what else to consider inc. legal obligations

Topic	Lead	NOTES
		Other current work streams: - Fatigue as critical risk in shift work and extended hours (Customs has also work done in this area) - Mental health training specific for Managers – ensuring it is aligned with organisational direction e.g. not MH First Aiders. - Ports of Auckland MOU (overlapping duties) - Integration of safety critical PPE into H&S Management System - HSR - reviewed NZQA courses, have courses more specific to operational needs such as manual handling
GHSL Work Programmes update	GHSL	**Newest members**: KiwiRail, Public Trust, Sport NZ, Criminal Cases Review Commission **T2 Programme**: 3 more events confirmed for 2026 – Sharon Thompson (WorkSafe), Rebecca Keoghan (ex-FENZ Board) and Dave Gawn (NEMA) **Forums:** Request for topics for HoHS/Practitioner forums – preferably led by an Agency **Driving conference**: Agenda update – details to go in Director's Update and on GHSL website **Intern Programme**: 3x confirmed placements to be advertised – very low number but programme will continue for this cohort. **H&S Resource Hub:** Strong interest but we need agency leads to continue to facilitate uploading of a diverse range and volume of strategies. policies and procedures etc. **Safe-Gov mobile app:** Low uptake. Strategy for driving better awareness and engagement with officers being developed. We need all Heads of H&S to access the app and provide feedback on value and usability. **Officer Development:** Dates pencilled for two cohorts in 2027 – to be published at the end of August. **HSE Global:** H&S Rep modules are now available and NEBOSH Certificate Auckland will continue to have the $1,500 discount for GHSL members.
Any other business	All	We are looking for two more agencies to join the Reference Group. A request will go into then Director's Update but if Reference Group members have any suggestions, please forward them to Lance. INDIGO Network - Public Service Commission Te Kawa Mataaho - Great resource for neurodiversity
Meeting close		