

## GHSL Reference Group – Meeting Notes

<b>Date &amp; time</b>	Wednesday 28 January, 9:00am to 10:00am	
<b>Location</b>	Hybrid meeting - In-person and MS Teams.	
<b>Lead</b>	Government Health and Safety Lead	
<b>Members</b>	Chris Floyd	Land and Information NZ (Small Agency)
	Hamish Rogers	Ministry of Defence (Small Agency)
	Vanessa Wright	Serious Fraud Office (Small Agency)
	Emily Scarlett	Ministry of Housing and Urban Development (Small agency)
	Rachael Mason	Customs NZ (Medium Agency)
	Jason Hare	NZ Trade and Enterprise (Medium Agency)
	Davinia Harvey	Department of Conservation (Medium Agency)
	Priyanka Gahlot	Department of Internal Affairs (Medium Agency)
	Jeanette McKeogh	Ministry for Primary Industries (Large agency)
	Dave Griffith	Ministry of Business, Innovation and Employment (Large Agency)
	Murray Sim	NZ Police (Emergency Response/Defence agency)

### Topic - notes

#### **General Environment Scan:**

With announcement of new agencies (e.g. Ministry of Cities, Environment, Regions and Transport and Digital Delivery Agency) creating uncertainty ahead of organisational changes for those affected.

Health and safety Committees being supported to sustain engagement.

Agencies with a presence offshore assessing emergency preparedness, ability to coordinate globally with collocated or other NZ agencies.

Critical risk approaches developing to consider HOP/learning teams within control assurance, more flexible and tailored training relative to role and technological advancements allowing for better real time monitoring of effectiveness.

Health and Safety capability frameworks and initiatives planned to consider internal H&S teams, line management and leaders, and contract management.

Policy reviews underway Speaking Up to align with updated Public Service Commission standards and Alcohol and other Drugs to strengthen integrity and conduct.

Agencies seeking options to identify people to join Governance Committees as an external member.

**Action: GHSL to recirculate Terms of Reference for the Reference Group.**

**Action: GHSL to add Directors' Update item on Co-ordinating offshore responses.**

#### **GHSL team and work:**

H&S Resource Hub - continues to be socialised, continuing to raise awareness and authorise access with relevant personnel. Starting to utilise for collaborate work activities cross agency.

Safe-Gov mobile app – Official launch to the Public Service Leadership Team on 26<sup>th</sup> February. Feedback on functionality, content and contribution to support public sector officers welcome to inform planning for potential future enhancements.

Tier 2 Health Safety and Wellbeing Leaders Programme - Review has been completed, with majority positive responses describing value added in practice. Planning for the events this year starting with the environment scan to be distributed shortly.

HSR conference and awards – Nominations for H&S rep and team of the year open.

HSR modules – MBIE, DIA and Justice have contributed to developing HSR modules with HSE global that are tailored for Health and Safety Representatives working in the Public Sector. When completed ten modules (each approximately 20min) will be able to be purchased individually or collectively.

## Topic - notes

Annual Publication Keeping our People Safe – Increased interest in writing quality stories identified across members than previous, still time to be added as collating and formatting begins.

Heads of Health and Safety Forums – Expressions of interest for topics and presentations for this year welcome.

Driving Work Group – Reviewing controls for keeping people safe on the road. Including a balanced principled approach to reporting and governance.

Driving themed conference – Proposed to run using the same format as the annual HSR conference and awards, instead for H&S/HR practitioners and fleet managers. Seeking sponsors and speakers.

**Action: GHSL to add Directors' Update item on self-care for H&S teams.**

## GHSL Reference Group

The Government Health and Safety Lead (GHSL) Reference Group acts as a touchpoint for aligning GHSL work programme with what the sector is seeing and doing. This group comes together to share what's top of mind, emerging risks & issues and how their organisations are responding. Insights shared here reflect common sectoral themes. The meeting runs under Chatham House Rules but if anyone would like to follow up on an area of interest, the GHSL can link people up.

## Who is the GHSL Reference Group

The Reference Group is made up of health, safety and wellbeing representatives from a range of agency sizes and functions, providing cross-sector insight and leadership.