

Government Health and Safety Lead Work Programme 1 January to 30 June 2019			Q1	Q2
Leadership and Capability	1.1. Leadership Competencies	1.1.1 Define the health and safety leadership competencies needed at chief executive, deputy chief executive, chief operating officer and health and safety lead levels		
	1.2 Executive Professional Development	1.2.1 Facilitate at least two professional development events for chief executives with an emphasis on Safety 2		
		1.2.2 Facilitate a short professional development programme for deputy chief executives in conjunction with the Business Leaders' Health and Safety Forum with an emphasis on Safety 2		
		1.2.3 Facilitate at least two professional development events for deputy chief executives		
		1.2.4 Engage with major training providers such as the IoD, LDC and BLHSF over the sectors' professional development needs in health and safety		
	1.3 Heads of Health and Safety	1.3.1 Facilitate further professional development for the Heads of Health and Safety in agencies		
	1.4 Organisational Performance	1.4.1 Engage with SSC over the Performance Improvement Framework's emphasis on health and safety		
Resources	2.1 Social Media	2.1.1 Develop a social media presence for health and safety in government		
	2.2 Information Sharing	2.2.1 Complete an initial proof of concept for agency information sharing and communicate lessons learned		
		2.2.2 Explore options for wider sector sharing of information as it relates to serious risks and threats against staff safety		
2.3 Annual Reports	2.3.1 Collate examples of good practice for health and safety reporting in annual reports in Crown Entities and Departments			
Data and Assurance	3.1 SafePlus	3.1.1 Continue to monitor and report on agency completion of SafePlus assessments		
		3.1.2 Facilitate the sharing of learnings from SafePlus		
		3.1.3 Develop a sector norm profile of SafePlus assessments and develop sector initiatives in response		
	3.2 Sector Data	3.2.1 Complete two further sector dashboards		
	3.3 Ministerial & Stakeholder Engagement	3.3.1 Update the Minister for Workplace Relations and Safety and stakeholders on health and safety initiatives in the sector		
3.4 System Capability	3.4.1 Commission a small, targeted and independent review of the sector's system capability in health and safety as an input into a wider review of the sector's needs and the future of the GHSL.			
Workforce Development	4.1 Future Workforce	4.1.1 Develop a health and safety graduate programme for the sector that builds on the intern programme		
	4.2 Health and Safety workforce strategy	4.2.1 Release and commence the implementation of a workforce strategy for the health and safety workforce in government		
	4.3 Worker Engagement, Participation and Representation	4.3.1 Facilitate a further sector conference and awards for H&S representatives		
		4.3.2 Develop a sector resource for Health and Safety Representatives to assist them in their roles		
		4.3.3 Identify ways to strengthen the roles and capabilities of H&S Representatives in the sector		
		4.3.4 Develop a model terms of reference for a Health and Safety Committee		
	4.3.5 Work with SSC and the PSA to develop model wording to describe worker participation			
4.4 Practitioners' Professional Development	4.4.1 Provide at least four professional development opportunities for current health and safety professionals			
4.5 Roles and responsibilities	4.5.1 Develop model descriptors for officers, managers and employees that describe their health and safety responsibilities			
Procurement	5.1 Procurement Guidelines	5.1.1 Release a government procurement guide for health and safety developed in conjunction with MBIE, agencies and stakeholders		
	5.2 Health and Safety in social sector Not-for-Profit Agencies	5.2.1 Develop, in conjunction with MSD and Oranga Tamariki, a resource and workshop for Not-for-Profit agencies providing services to the social sector		
	5.3 Good Practice in Procurement	5.3.1 Develop a case study on good practice health and safety in the procurement of services		
	5.4 Insurance	5.4.1 Develop, in conjunction with MBIE, a staff insurance proposal for death and permanent disablement by accident		
Critical Sector Priorities	6.1 Home Worker	6.1.1 Develop, together with the Government Chief Privacy Officer, PSR functional lead, WorkSafe, SSC and selected agencies, a guide and check-list for staff working from home that addresses security, health, safety and privacy issues		
	6.2 Mental Health	6.2.1 Facilitate the development of a curriculum for manager training on mental health at work		
	6.3 High risks	6.3.1 Review the effectiveness of the High Risk Forum and determine a future strategy for higher risk agencies		
	6.4 Physical Security	6.4.1 Develop a case study of good practice in physical security		
		6.4.2 Contribute to the Government Property Group's plans for regional government property		
6.5 Aggression/ driving	6.5.1 Scope out a potential sector conference and resources on a sector risk such as driving or violence			